

**MINUTES OF MEETING**

**WIREFRASS  
COMMUNITY DEVELOPMENT DISTRICT**

*Each person who decides to appeal any decision made by The Board of Supervisors with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

The Audit Committee meeting of the Board of Supervisors of Wiregrass Community Development District was held on **Thursday, December 18, 2014 at 9:53 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Bill Porter	<b>Board Supervisor, Chairman</b>
Mike Gramling	<b>Board Supervisor, Vice Chairman</b>
Colby Chandler	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Clifton Fischer	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Mark Straley	<b>District Counsel, Straley &amp; Robin</b> <i>(via speakerphone)</i>
Scott Sheridan	<b>District Engineer, King Engineering, Inc.</b>
John Strowbridge	<b>Representative, PC Associates II, LLLP</b>

**SECOND ORDER OF BUSINESS**

**Presentation of Audit Proposal  
Instructions**

Mr. Fischer reviewed the instructions typically used for requesting auditing services, stating that Management is recommending a due date of January 12, 2015.

On a motion by Mr. Gramling seconded by Mr. Porter, with all in favor, the Audit Committee approved the audit proposal instructions for Wiregrass Community Development District.

**THIRD ORDER OF BUSINESS**

**Presentation of Evaluation Criteria**

Mr. Fischer asked if the Board had any questions regarding the two options available for evaluating the proposals received for the auditing services and a brief discussion ensued. He explained that the law states that if pricing is to be used as a criteria it can not be the predominant factor and that is why the recommendation is for equally weighted categories.

On a motion by Mr. Chandler seconded by Mr. Gramling, with all in favor, the Audit Committee approved the audit proposal evaluation criteria utilizing pricing as a factor for Wiregrass Community Development District.

**FOURTH ORDER OF BUSINESS**

**Authorization to Solicit Proposals for Auditing Services**

Mr. Fischer asked for a motion allowing Staff to submit the required advertisement for the RFP and to solicit bids directly from the firms currently performing Audits for District Management.

On a motion by Mr. Porter, seconded by Mr. Chandler, with all in favor, the Audit Committee authorized Staff to submit the advertisement for the "Request for Proposals" for auditing services and to solicit ads as discussed for Wiregrass Community Development District.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Gramling, seconded by Mr. Porter, with all in favor, the Audit Committee adjourned the meeting at 9:57 p.m. for Wiregrass Community Development District.

  
Secretary/ Assistant Secretary

  
Chairman/Vice Chairman